



Dear REMSA Members & Exhibitors,

REMSA is now accepting reservations for Railway Interchange 2021 Exhibit Space! However unlike prior years, REMSA will not finalize a floor plan or begin to make booth space assignments until March 2021 to allow time for additional clarity surrounding COVID-19 procedures, guidelines and regulations affecting trade shows and large events. Evolving industry best practices and the possibility of mandatory social distancing measures prevent us from knowing with certainty what the floor plan will look like this far in advance of the show. REMSA Staff and our Board of Directors believe it is only pragmatic to delay the release of a floor plan and space assignments until March of 2021, when we expect to have some additional insight into what kind of alterations, if any, need to be made to the layout of the show floor to accommodate public health conditions. In the interim, we are working with Freeman, our official service contractors, and the Indiana Convention Center to move forward with the show and make plans for any scenario.

Reserve your exhibit space today!

- **STEP 1:** Submit the [REMSA Railway Interchange 2021 Indoor Exhibit Space Application & Contract](#). By submitting this document along with your requested exhibit space size and 25% deposit you will be placed in the queue to select your exhibit space once a floor is finalized. Please be sure to review all [REMSA RI21 Show Rules & Regulations](#) and [REMSA Indoor Display Guidelines](#).
- **STEP 2:** Select your exhibit space. REMSA will be reaching out to exhibitors who have completed exhibit space applications on file in March 2021 to select exhibit space within the REMSA hall. Exhibit space assignments will be selected based on the exhibitor priority point system.

Please note that only REMSA member companies in good standing will qualify to be placed in first round of booth selection.

For more information and the latest REMSA RI updates, visit: <https://www.remsa.org/railwayinterchange>.

BEWARE OF SCAMMERS! – THEY ARE ALREADY TARGETING ATTENDEES & EXHIBITORS!

Registration and Housing will open in Spring 2021 and there will be plenty of information on when and how to book your hotel rooms leading up to housing opening. Railway Interchange works with one housing organization, ConferenceDirect, to help exhibitors and attendees select and book Indianapolis hotel rooms. ConferenceDirect will never contact you directly for marketing purposes. If you are contacted by an unauthorized housing company, we urge you to end the phone call or not respond to the email message and do not provide any personal or credit card information. You can report housing scams to info@railwayinterchange.org

The health and safety of our exhibitors, attendees, and staff is our top priority and we appreciate your patience and understanding as we navigate this new process together. REMSA and the Railway Interchange Team want to be able to provide all those attending with the best possible event experience and look forward to seeing you all safely next fall.